

Columbus Middle School
Cyber Foundation 1
Mrs. Martha Jones

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Volume 1, Issue 20



This Week We Will Learn:
Purple and Gold students
will continue with Unit 5
Word processing—correct
format for writing office Memo

Testing begin on 3/1/21

Independent Purple Day

IF YOUR STUDENTS IS A PURPLE

Day 1 Wednesday

Day 2 Thursday

Day 3 Friday

Complete Power-
Point notes

Complete a correctly
written office Memo

Complete any incom-
plete assignments

For Office Memo

Independent Gold Day

IF YOUR STUDENTS IS A GOLD

Day 1 Monday

Day 2 Tuesday

Day 3 Wednesday

Complete PowerPoint
notes for office Memo

Complete a correctly
written Office Memo

Complete any incom-
plete assignment

We fly then we SOAR

Be Safe

Be Respectful

Be Responsible

Safe

Are you social distanc-
ing and wearing your
mask?

Outstanding

Are you an outstanding
learner?

Always Respectful

Are you being respect-
ful?

Responsible

Are you being respon-
sible And completing
your assignments ?

News and Updates

*communication will
be via Remind and
Teams to advise of as-
signments and tests

* Student must log-in
each day to receive
attendance credit.

*.Students must com-
plete at home assign-
ments and submit by
their return to school

Purple—Monday

Gold— Thursday

Office Hours: 1:00 -
1:50

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